



**PBEH**

**Professional Body for Environmental Hygiene**

**ANNUAL FINANCIAL  
STATEMENTS**

**YEAR ENDING FEBRUARY 2020**



**PROFESSIONAL BODY FOR ENVIRONMENTAL HYGIENE NPO**  
(Registration number 2016/060586/08)  
**Annual financial statements**  
**for the year ended 29 February 2020**

Brown & Ferguson Inc  
Chartered Accountants (SA)  
Registered Auditors  
Issued 11 June 2020

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## General Information

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<b>Country of incorporation and domicile</b>	South Africa
<b>Nature of business and principal activities</b>	Non profitable organisation represented in the environmental hygiene industry
<b>Directors</b>	MM Skosana CT Damonze
<b>Registered office</b>	1st Floor Helvetia House 60 Greenvale Road Germiston, 2119
<b>Bankers</b>	Standard Bank
<b>Reviewers</b>	Brown & Ferguson Inc Chartered Accountant (SA)
<b>Secretary</b>	F Kent
<b>Company registration number</b>	2016/060586/08

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

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The reports and statements set out below comprise the annual financial statements presented to the shareholders:

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### **Level of assurance**

These annual financial statements have been independently reviewed in compliance with the applicable requirements of the Companies Act 71 of 2008.

### **Published**

11 June 2020

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Directors' Responsibilities and Approval

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The directors are required by the Companies Act 71 of 2008, to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the company as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with the International Financial Reporting Standard for Small and Medium-sized Entities.

The annual financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the directors sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The directors have reviewed the company's cash flow forecast for the year to 28 February 2021 and, in the light of this review and the current financial position, They are satisfied that the company has or has access to adequate resources to continue in operational existence for the foreseeable future.

The independent reviewer is responsible for independently reviewing and reporting on the company's annual financial statements. The annual financial statements have been examined by the company's independent reviewer and their report is presented on page 5.

The annual financial statements set out on page 6, which have been prepared on the going concern basis, were approved by the directors on 11 June 2020 and were signed on its behalf by:

### Approval of annual financial statements

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Director

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Director

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Directors' Report

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The directors have pleasure in submitting their report on the annual financial statements of Professional Body for Environmental Hygiene NPO for the year ended 29 February 2020.

### 1. Review of financial results and activities

The annual financial statements have been prepared in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act 71 of 2008. The accounting policies have been applied consistently compared to the prior year.

Full details of the financial position, results of operations and cash flows of the company are set out in these annual financial statements.

### 2. Directors

The directors in office at the date of this report are as follows:

#### Directors

MM Skosana

CT Damonze

There have been no changes to the directorate for the period under review.

### 3. Events after the reporting period

The directors are not aware of any material event which occurred after the reporting date and up to the date of this report.

### 4. Review

The annual financial statements are subject to an independent review and have been reviewed by Brown & Ferguson Inc

### 5. Secretary

The company secretary is F Kent.



## Independent Reviewer's Report

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### To the shareholders of Professional Body for Environmental Hygiene NPO

We have reviewed the annual financial statements of Professional Body for Environmental Hygiene NPO, set out on pages 6 to 12, which comprise the statement of financial position as at 29 February 2020 and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and the notes, comprising a summary of significant accounting policies.

### Directors' Responsibility for the Annual Financial Statements

The company's directors are responsible for the preparation and fair presentation of these annual financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act 71 of 2008, and for such internal control as the directors determine is necessary to enable the preparation of annual financial statements that are free from material misstatement, whether due to fraud or error.

### Independent Reviewer's Responsibility

Our responsibility is to express a conclusion on these annual financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to Review Historical Financial Statements (ISRE 2400 (Revised)). ISRE 2400 (Revised) requires us to conclude whether anything has come to our attention that causes us to believe that the annual financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of annual financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. The independent reviewer performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing. Accordingly, we do not express an audit opinion on these annual financial statements.

### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these annual financial statements do not present fairly, in all material respects the financial position of Professional Body for Environmental Hygiene NPO as at 29 February 2020, and its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act 71 of 2008.

### Other reports required by the Companies Act

The annual financial statements include the Directors' Report as required by the Companies Act 71 of 2008. The directors are responsible for the Directors' Report. Our conclusion on the annual financial statements does not cover the Directors' Report and we do not express any form of assurance conclusion thereon.

In connection with our independent review of the annual financial statements, we have read the Directors' Report and, in doing so, considered whether the Directors' Report is materially inconsistent with the annual financial statements or our knowledge obtained in the independent review, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of the Directors' Report, we will report that fact. We have nothing to report in this regard.

  
**Brown & Ferguson Inc**  
Chartered Accountant (SA)

**11 June 2020**  
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# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Statement of Financial Position as at 29 February 2020

Figures in Rand	Note(s)	2020	2019
<b>Assets</b>			
Current Assets			
Cash and cash equivalents	2	30 931	61 069
<b>Total Assets</b>		<b>30 931</b>	<b>61 069</b>
<b>Equity and Liabilities</b>			
<b>Equity</b>			
Retained surplus		20 878	20 069
<b>Liabilities</b>			
Current Liabilities			
Trade and other payables	3	9 999	41 000
Current tax payable		54	-
		<b>10 053</b>	<b>41 000</b>
<b>Total Equity and Liabilities</b>		<b>30 931</b>	<b>61 069</b>

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Statement of Comprehensive Income

Figures in Rand	Note(s)	2020	2019
Revenue		324 963	1 214 058
Other income		-	136
Operating expenses		(324 100)	(1 214 864)
<b>Operating (shortfall) surplus</b>		<b>863</b>	<b>(670)</b>
<b>Profit (loss) before taxation</b>		<b>863</b>	<b>(670)</b>
Taxation	4	(54)	-
<b>(Shortfall) surplus for the year</b>		<b>809</b>	<b>(670)</b>

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Statement of Changes in Equity

Figures in Rand	Retained surplus	Total equity
<b>Balance at 01 March 2018</b>	<b>20 739</b>	<b>20 739</b>
<b>Surplus for the year</b>	<b>(670)</b>	<b>(670)</b>
<b>Balance at 01 March 2019</b>	<b>20 069</b>	<b>20 069</b>
<b>Shortfall for the year</b>	<b>809</b>	<b>809</b>
<b>Balance at 29 February 2020</b>	<b>20 878</b>	<b>20 878</b>

Note(s)

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Statement of Cash Flows

Figures in Rand	Note(s)	2020	2019
<b>Cash flows from operating activities</b>			
Cash (used in) generated from operations	5	(30 138)	40 330
<b>Total cash movement for the year</b>		<b>(30 138)</b>	<b>40 330</b>
Cash at the beginning of the year		61 069	20 739
<b>Total cash at end of the year</b>	2	<b>30 931</b>	<b>61 069</b>

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

Annual Financial Statements for the year ended 29 February 2020

## Accounting Policies

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### 1. Basis of preparation and summary of significant accounting policies

The annual financial statements have been prepared on a going concern basis in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and the Companies Act 71 of 2008. The annual financial statements have been prepared on the historical cost basis, and incorporate the principal accounting policies set out below. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

#### 1.1 Property, plant and equipment

Property, plant and equipment are tangible assets which the company holds for its own use or for rental to others and which are expected to be used for more than one period.

Property, plant and equipment is initially measured at cost.

Cost includes costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Expenditure incurred subsequently for major services, additions to or replacements of parts of property, plant and equipment are capitalised if it is probable that future economic benefits associated with the expenditure will flow to the company and the cost can be measured reliably. Day to day servicing costs are included in profit or loss in the period in which they are incurred.

Property, plant and equipment is subsequently stated at cost less accumulated depreciation and any accumulated impairment losses, except for land which is stated at cost less any accumulated impairment losses.

Depreciation of an asset commences when the asset is available for use as intended by management. Depreciation is charged to write off the asset's carrying amount over its estimated useful life to its estimated residual value, using a method that best reflects the pattern in which the asset's economic benefits are consumed by the company.

The useful lives of items of property, plant and equipment have been assessed as follows:

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Item	Depreciation method	Average useful life
Furniture and fixtures	Straight line	6 years
Office equipment	Straight line	5 years
IT equipment	Straight line	3 years

When indicators are present that the useful lives and residual values of items of property, plant and equipment have changed since the most recent annual reporting date, they are reassessed. Any changes are accounted for prospectively as a change in accounting estimate.

Impairment tests are performed on property, plant and equipment when there is an indicator that they may be impaired. When the carrying amount of an item of property, plant and equipment is assessed to be higher than the estimated recoverable amount, an impairment loss is recognised immediately in profit or loss to bring the carrying amount in line with the recoverable amount.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its continued use or disposal. Any gain or loss arising from the derecognition of an item of property, plant and equipment, determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item, is included in profit or loss when the item is derecognised.

#### 1.2 Financial instruments

##### Initial measurement

Financial instruments are initially measured at the transaction price (including transaction costs except in the initial measurement of financial assets and liabilities that are measured at fair value through profit or loss) unless the arrangement constitutes, in effect, a financing transaction in which case it is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

# Professional Body for Environmental Hygiene NPO

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Annual Financial Statements for the year ended 29 February 2020

## Accounting Policies

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### 1.2 Financial instruments (continued)

#### Financial instruments at amortised cost

These include loans, trade receivables and trade payables. Those debt instruments which meet the criteria in section 11.8(b) of the standard, are subsequently measured at amortised cost using the effective interest method. Debt instruments which are classified as current assets or current liabilities are measured at the undiscounted amount of the cash expected to be received or paid, unless the arrangement effectively constitutes a financing transaction.

At each reporting date, the carrying amounts of assets held in this category are reviewed to determine whether there is any objective evidence of impairment. If there is objective evidence, the recoverable amount is estimated and compared with the carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

### 1.3 Share capital and equity

If the company reacquires its own equity instruments, those instruments are deducted from equity. No gain or loss is recognised in profit or loss on the purchase, sale, issue or cancellation of the company's own equity instruments. Consideration paid or received shall be recognised directly in equity.

Ordinary shares are recognised at par value and classified as 'share capital' in equity. Any amounts received from the issue of shares in excess of par value is classified as 'share premium' in equity. Dividends are recognised as a liability in the year in which they are declared.

### 1.4 Revenue

Revenue is recognised to the extent that the company has transferred the significant risks and rewards of ownership of goods to the buyer, or has rendered services under an agreement provided the amount of revenue can be measured reliably and it is probable that economic benefits associated with the transaction will flow to the company. Revenue is measured at the fair value of the consideration received or receivable, excluding sales taxes and discounts.

Interest is recognised, in profit or loss, using the effective interest rate method.

### 1.5 Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

# Professional Body for Environmental Hygiene NPO

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Annual Financial Statements for the year ended 29 February 2020

## Notes to the Annual Financial Statements

Figures in Rand	2020	2019
<b>2. Cash and cash equivalents</b>		
Cash and cash equivalents consist of:		
Bank balances	30 931	61 069
<b>3. Trade and other payables</b>		
Trade payables	-	38 000
Accruals	9 999	3 000
	<b>9 999</b>	<b>41 000</b>
<b>4. Taxation</b>		
<b>Major components of the tax expense</b>		
<b>Current taxation</b>		
South African normal tax - year	54	-
<b>Reconciliation of the tax expense</b>		
Reconciliation between accounting profit and tax expense.		
Accounting profit (loss)	863	(670)
Tax at the applicable tax rate of 28% (2019: 28%)	242	(188)
<b>Other</b>		
Tax losses carried forward	-	188
Tax losses utilised	(188)	-
	<b>54</b>	<b>-</b>
<b>5. Cash (used in) generated from operations</b>		
Profit (loss) before taxation	863	(670)
<b>Changes in working capital:</b>		
Trade and other payables	(31 001)	41 000
	<b>(30 138)</b>	<b>40 330</b>

# Professional Body for Environmental Hygiene NPO

(Registration number: 2016/060586/08)

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## Detailed Income Statement

Figures in Rand	Note(s)	2020	2019
<b>Revenue</b>			
Funding received		324 963	1 214 058
<b>Other income</b>			
Other income		-	136
<b>Operating expenses</b>			
Accounting fees		3 940	5 827
Advertising		15 444	22 147
Auditors remuneration		5 000	3 000
Bank charges		4 228	3 538
Computer expenses		3 276	3 424
Consulting and professional fees		95 750	16 320
Entertainment		-	3 980
General expenses		-	2 285
Meeting expenses		24 000	-
Professional fees - assessment		-	170 400
Professional fees - facilitation and moderation		129 850	532 500
Professional fees - learning materials		-	298 200
Professional fees - project management		-	102 000
Training		-	10 200
Travel - local		42 612	41 043
		<b>324 100</b>	<b>1 214 864</b>
<b>Profit (loss) before taxation</b>		<b>863</b>	<b>(670)</b>
Taxation	4	(54)	-
<b>(Shortfall) surplus for the year</b>		<b>809</b>	<b>(670)</b>